GDS Phase 2 Advisory Committee Meeting	**4/1/2008** **1:30 PM** **South Executive Conference Room - Teleconference**

Meeting called by: Debi Jackson

Attendees:

Debi Jackson, Bryan Dickason, Crag Yamamoto Jerry Perez, Lora Jo Bossio, Lorie Trapani, Nancy Solyn, John Bays, Thea Pot-Van Atta, Tim Lord, Justin Masters, Craig Slaughter, Lisia Mathis, Sheng Huang, Tenia Summerville, Rivka Weinberg, Eric Thorson, Heidi Dillion,

Please bring:

Agenda

Introduction	Debi
Review Sample GPA Upload Batch Reports. Define requirements	James - all
Open discussion / Summary	Team

Additional Information

Next Meeting 15 April 2008

Review Requirements

Debi sent out draft GPA Batch Summary reports for member to review and use for the meeting. The meeting was to define the business requirements for these reports. When a school uploads GPAs, CSAC must provide a Batch Report. Members agreed to three reports.

1. **GPA Summary Batch Report** – that includes counts for the Total submitted, Total accepted and Total rejected. This report will also list all the students that were uploaded.

The header will include the following:

School Name   Title (GPA Batch Summary Report)   Date

Academic Year

The report columns will include:

Batch ID#   Batch Upload Date   Batch Count   # Rejected   # Accepted   # Duplicate/Conflict

2. GPA Batch Detail report – that includes all the detail for that entire batch.

The header will include the following:

School Name   Title (GPA Batch Detail Report)   Date

Academic Year   Batch ID #

The report columns will include:

SSN   Name (Last,First, Middle) CSAC ID Type Status Grad Date GPA   Code

The report will provide a count of # Accepted; # Rejected and # Duplicate/Conflict

3. GPA Accepted Batch Report – Follows same format as GPA Batch Detail Report but only the Accepted

4. GPA Rejected Batch Report – Follows same format as GPA Batch Detail Report only the rejected with reason code.

5. The legends for the columns are:

Legend for Type	**Legend for Code**	**Legend for GPA Type**
A =Available		H = High School
C= Used Award		R= Reestablished
9= Duplicate or exact	Dupl = Duplicate	4 = University GPA
7= Lower GPA	GPAL = GPA lower	C= Community College GPA
E= Edit Error		
R= Replaced	Repl= Replaced	

6. The Advisory Committee wanted to get these reports via web services. Debi agreed it is a good

	solution but for now we will put them in WebGrants. The project deadline cannot handle an increased scope. CSAC agreed to put this as a future enhancement to GDS.
	James agreed to make the reports per the requirements defined and would provide a sample of the reports for final approval.
	.The web site is: http://www.csac.ca.gov/gds_web2_doc.asp?id=1335
Tasks:	James will code all the reports for approval.
Open Discussion	
Next Meeting	15 April 2008
	Review feedback from demonstration and the web site.